



United Nations Assistance Mission for Afghanistan (UNAMA)
INTERNAL/EXTERNAL VACANCY ANNOUNCEMENT

Vacancy No.	13/05/2017
Post Title	Assistant Child Protection Officer
Level	NO-A (Fixed-Term)
Organizational Unit	Human Rights Unit
Location	Jalalabad Field Office
Number of post	01
Issuing Date	23/05/2017
Closing Date	21/06/2017

Important note: UNAMA will only accept properly completed and signed **Personal History Form (P.11)** received before closing date. **CVs or Resumes** will not be considered nor will late submissions after closing date.

DUTIES AND RESPONSIBILITIES

Under the direct supervision of the Team Leader/Human Rights Officer (P-4) for Eastern region, the Assistant Child Protection Officer will carry out the following duties:

- Support the field office in understanding the situation of children affected by the armed conflict in the eastern region, including the application of national legislation, traditional, and cultural practices;
- Collect and verify data/information through daily monitoring of media and wide sources of incidents including victims and witness of grave child rights violations in the context of the armed conflict (killing and maiming, sexual violence, recruitment of children into armed forces and groups, abduction, attacks on schools and hospitals, and denial of humanitarian access);
- Directly contribute to the data collection and analysis of key children and armed conflict related studies;
- Regularly visit and monitor the conditions of detention for children detained on national security related charges;
- Liaise with partners on monitoring, reporting and responding to grave child rights violations. This includes UN Agencies, NGOs, CPAN, human rights actors, lawyers, detention centers, Child Protection Unit in ANP provincial headquarters, hospitals and other service providers;
- Analyze the information thoroughly and promptly in order to identify most relevant developments, determine patterns and trends in the child rights violations, and application of national and international child rights legal framework; and alert the Team Leader and Child Protection Team in Kabul as to emerging situations which require immediate response;
- Draft/contribute to the weekly and other thematic reports on children and armed conflict in the region. This includes inputs into UNAMA reports on Child Protection, bi-monthly and yearly Security Council reports; briefing notes, talking points;
- In coordination with UNICEF, assist/organize training and capacity building of the Government authorities, Civil Society Organizations, and human rights actors on national and international legal standards relating to children such as monitoring and reporting mechanism on grave child rights violations, international standard for child protection. This may include development and translation of training materials into Dari and Pashto;
- Represent UNAMA HRU Eastern Region team in meetings with relevant partners with a particular focus on supporting children in armed conflict;
- As directed by the Team Leader, support the HRU Eastern Region team in

implementing Monitoring and Reporting Mechanism established pursuant to S/RES 1612(2005).

Participate in field visits and/or joint assessment missions as directed, and provide up to date information sharing on substantive matters related to child rights.

- Provide simultaneous interpretation during the interviews/meetings with children, victims and witness if necessary;
- Translate relevant documents from English into Dari/Pasto and Dari/Pasto into English with the support of Child protection Team;
- Perform other duties as per required, including support to the human rights team on other thematic areas/issues.

QUALIFICATIONS AND EXPERIENCE

Education: An advanced university degree (Master's degree or equivalent) OR first-level university degree (Bachelor degree or equivalent) in Law, Sociology, Political Science, Economics other social sciences or related field is required.

Work Experience: Relevant years of work experience is not required for applicants with a relevant Master's degree to the position advertised. However, applicants with a Bachelor's degree must have a minimum of 1 year of progressively responsible experience in human rights field including the promotion or protection of the rights of the child or related area.

Languages: Fluency in written and oral English and Pashtu/Dari is required.

Special measure:

The minimum work experience for NO-A with a relevant Bachelor degree is reduced to 1 year, instead of the standard minimum requirement work experience of 2 years. The special measure approved by the Office of Human Resources Management (OHRM)-UNHQ, until 31 May 2017, reduces the minimum required years of relevant work experience for filling positions for UNAMA General Service and National Professional Officer positions.

The special measure is applicable to all applicants.

UN CORE VALUES AND COMPETENCIES

Professionalism: Shows persistence when faced with difficult problems or challenges. Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations.

Integrity: Demonstrates the values of the United Nations in daily activities and behaviours; acts without consideration of personal gain; resists undue political pressure in decision-making; does not abuse power or authority; stands by decisions that are in the Organization's interest, even if they are unpopular; takes prompt action in cases of unprofessional or unethical behaviour.

Respect for Diversity: Works effectively with people from all backgrounds; treats all people with dignity and respect; treats men and women equally; shows respect for and understanding of diverse points of view and demonstrates this understanding in daily work and decision-making; examines own biases and behaviours to avoid stereotypical responses; does not discriminate against any individual or group.

Communication: Speaks and writes clearly and effectively. Listens to others, correctly interprets messages from others and responds appropriately. Asks questions to clarify, and exhibits interest in having two-way communication. Tailors language, tone, style and format to match the audience. Demonstrates openness in sharing information and keeping people informed.

Planning & Organizing: Develops clear goals that are consistent with agreed strategies. Identifies priority activities and assignments; adjusts priorities as required. Allocates appropriate amount of time and resources for completing work. Foresees risks and allows for contingencies when planning. Monitors and adjusts plans and actions as necessary. Uses time efficiently.

APPLICATIONS

Applicants must accurately complete, sign and date the United Nations Personal

History form (P.11) and forward the duly completed signed P.11 copy by e-mail to: unamava_jalalabad@un.org

Required documents: Serving UN staff members: The two most recent e-Performance Evaluation Reports must be submitted with the application.

For External applicants: Two most recent performance evaluation reports or if not available, two reference letters. If the applications received do not contain the latest two performance evaluation reports candidates must provide a short explanation as to why they are not available.

Applicants should indicate VA Number and Post Title on the email subject line when submitting duly completed and signed P.11 Form. UNAMA will not consider any applications received without VA Number and Post Title in the email subject line and after the closing date of the VA. Incomplete P.11 will not be accepted.

Please note that any information provided on the P.11 form will be considered binding.

The selected candidates will be subject to a reference checks process to verify the information provided in the P.11 form.

Only applicants who are short-listed will receive an acknowledgement within two weeks from the deadline indicated on the VA.

Qualified female candidates are highly encouraged to apply

The necessity for ensuring the highest standards of efficiency, competence and integrity remain the paramount considerations in the employment of personnel. To ensure fairness and transparency, selection will be made on a competitive basis through a selection panel.